



Beyond Boundaries

Identification Badge Authorization

Issuance to Employees

Terms of Use

I understand that the University issues identification badges to current employees for the purposes of verifying the identity of individuals on campus. Your identification badge is to be worn at all times while on campus. Identification badges may also be used to establish a line of credit with Food Services and afford accessibility to areas you have been assigned. No person may use an identification badge that does not bear his/her name. All identification badges are the property of Pfeiffer University and must be returned to the University upon termination of employment.

I agree to abide by the terms of use for my identification badge in order to promote a safe campus.

Employee Signature

Date

Completed by Human Resources

Employee Location: _____

Employee Name: _____

Identification Number

Check one:

Staff Fac F-T P-T Adjunct Volunteer Grad Asst Intern Driver

Other _____

(Enter other position type)

Authorized by

Date

Human Resources

Date

Completed by Pfeiffer ID Works Operator

Card Number: _____

Issued by: _____

Date: _____