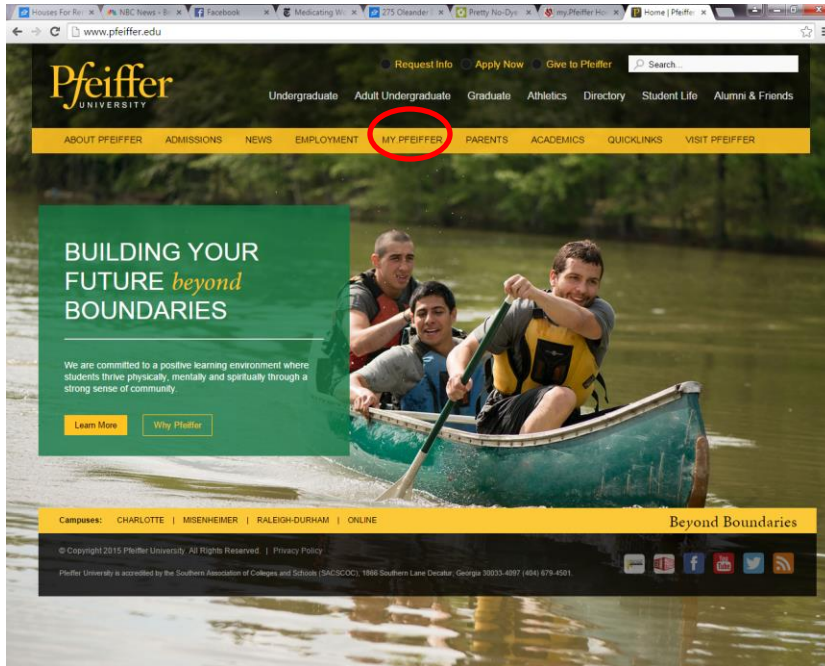
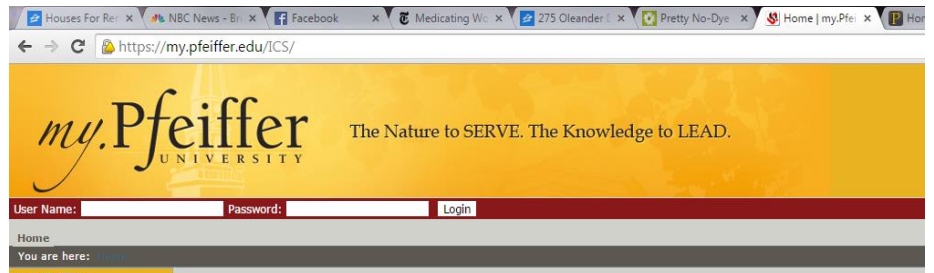


## Instructions for Using my.Pfeiffer: Account Information and Payments

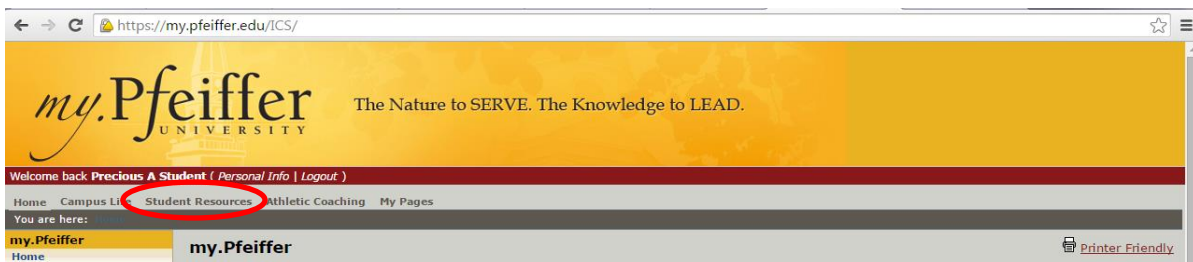
1. Access my.Pfeiffer directly through <https://my.pfeiffer.edu/ics>
2. Or access my.Pfeiffer through Pfeiffer's website at [www.pfeiffer.edu](http://www.pfeiffer.edu) in the gold bar under the Pfeiffer logo



3. User Name = Student ID  
Password for students,  
faculty and staff is your  
active directory / network  
password.  
Password for candidates  
and alumni is your  
my.Pfeiffer password.



4. Once you are logged in, you will see a page link to Student Resources in the gray area under the login ribbon



5. This landing page contains perhaps the most popular portlets used by our students.
  - a. Your schedule
  - b. Your account information
  - c. Your Grade Report
  - d. Add/Drop Courses
  - e. Forms
  - f. Bookmarks to other Pfeiffer websites
  - g. Financial Clearance Messages for the upcoming semester
  - h. Financial Aid Awards and Document Tracking

In the left navigation pane there are links to more pages with information from the specific Administrative Offices listed.

Quick links include sites for IT Support Tickets and Active Directory Password Reset. The AD Password Reset site requires you to register your AD account with the service and establish security questions. You need to do this when you KNOW your AD password. Then in the future, you can use this self-service site to reset your password after answering two of the security questions correctly.

The screenshot displays the my.Pfeiffer University student portal. The top navigation bar includes links for Home, Campus Life, Student Resources, Athletic Coaching, and My Pages. The main content area is organized into several functional portlets:

- Student Resources:** A sidebar menu listing various services such as My Account Info, Financial Aid Awards, Grade Report, and Add or Drop Courses.
- Student Schedule:** A portlet showing the course schedule for Precious A Student, currently displaying "No Courses to display" for the Spring 2014/15 term.
- My Account Info:** A portlet providing links to account balances, course and fee statements, and CASHNet payment options.
- Grade Report:** A portlet allowing users to select a term from a dropdown menu to view their grades.
- Add or Drop Courses:** A portlet with an alert indicating that the add and drop period is closed.
- 2015 Spring Financial Clearance:** A portlet with a message stating it is not yet configured.
- Announcements:** A portlet showing that there are no incoming announcements.
- Forms / Disclosures:** A portlet containing a link to registration terms and agreements.
- Bookmarks:** A portlet listing various university resources and services, including password reset, email, and library access.

- From the My Accounts portlet, you can select the “Go to CASHNet” link; it will take you to a new window. From there you have a variety of options: make a payment, view recent payments, set up parent PINs, and/or enroll in a payment plan.

Search  your account **make payment** Shopping Cart help sign out

**Pfeiffer University**

**Pfeiffer University Online Payments**  
William Court

**Your Account**

Current Balance **\$0.00**

[Click here to make a payment](#) (Zero or credit balances are not displayed)

**Your Recent Payments** [View All](#)

You have no recent payments.

**Parent PINs** [Add New](#)

You currently have no Parent PINs set up.

**Installation Payment Plans**

[Annual 8 Month Payment Plan](#)

[Annual 6 Month Payment Plan \(Undergrads\)](#)

[Fall 3 Month Payment Plan.](#)

[Spring 3 Month Payment Plan.](#)

**Saved Payment Methods**

You have no saved payment methods.

Pfeiffer University Business Office      businessoffice@pfeiffer.edu  
(web5)

- On the “Business Office” page, you will find the Vehicle Registration form.

NBC News - Breaking News x Facebook x Student Resources - Business Office x

https://my.pfeiffer.edu/ICS/Student/Business\_Office.jnz

**my.Pfeiffer UNIVERSITY** The Nature to SERVE. The Knowledge to LEAD.

Welcome back **Precious A Student** ( [Personal Info](#) | [Logout](#) )

Home Campus Life Admissions Resources Student Resources Athletic Coaching My Pages

You are here: [Student Resources](#) > [Business Office](#)

**Student Resources**

- Home
- Registrar Office
- Advisor's Office
- Business Office
  - [My Account Info](#)
  - [Student Requests](#)
  - [2015 Spring Financial Clearance](#)
- Financial Aid Office
- Student Life
- Wick Sharpe Learning Center
- Cultural Credits

**Quick Links**

- My Pages
- My Groups
  - [Active Directory Password Reset](#)
  - [IT Support Ticket](#)
  - [Pfeiffer Calendars](#)
  - [E-mail](#)
  - [Blackboard](#)

**Business Office** [Printer Friendly](#)

**2015 Spring Financial Clearance**

**Messages**

[View Results](#)

**My Account Info**

[My Account Balances](#)

[Course and Fee Statement](#)

**Pay Using CASHNet**

[Go to CASHNet](#)

Credit Cards Accepted: Mastercard, Discover, American Express, Diners Club or VISA.

**Student Requests**

**Registration Forms**

[Vehicle Registration](#)

[My Vehicle Registration submissions](#)